



Springfield Primary Academy

0121 464 www.springfieldacademy.org.uk [@SpringfAcademy](https://twitter.com/SpringfAcademy)
464 enquiry@springfieldacademy.org.uk

Issue

04

25.10.24

Dear Parents and Carers,

It was wonderful to see and speak with many of you during last week's parent's evening. Staff were on hand to help with secondary school online applications. If you were unable to attend, but require help to complete these, please contact the office. After half term, we will also be available to help with Reception applications for September 2025.

The weather is now cold and wet and it is essential that all children have a warm coat to wear, when outside. We have large numbers of jumpers and coats in school that have been found and do not have names in. Please ensure all uniform/coats are clearly labelled with your child's full name and class.

It has been pleasing to see the numbers of parents attending our workshops. After half term there will be more workshops – Please keep an eye on the 'dates for your diary' section of the newsletter.

As the half term break approaches, we hope that all our children and their families enjoy a well-deserved break, spend quality time together and recharge for another exciting half term.

Miss Gibson – Acting Head of School

Attendance up until 18.10.24

Whole School		
2022/2023	2023/2024	2024 to date
93.8	94.5	95.9

Our attendance target is 96% minimum

Class	%
Nursery	93.8
R Inkpen	92.3
R McKee	90.9
1 Donaldson	96.3
1 Murphy	96.4
2 Bloom	97.8
2 Hoffman	94.2
3 Fine	96.3
3 Wilson	93.4
4 Morpurgo	97.4
4 Pullman	97.8
5 Blackman	95.4
5 Naidoo	98.8
5 Zephaniah	97.7
6 Gavin	96.7
6 Hardy	98.1

Pupil Record Updates

Parents/Carers are requested to keep pupil records up to date in terms of who is allowed to collect their child from school. If you would like to add or remove anyone from your child's record, please speak to a member of the school office.

We would like to remind parents that children under the age of 16 will not be allowed to collect on behalf of parents/carers.

Please note: Anyone who is already listed on your child's record is authorised to be contacted in the event we cannot contact parents/carers.

Leave In Term Time

We have had an increasingly high number of parents who have submitted leave in term time requests for children to be taken abroad.

We would like to remind you that any leave during term time will not be authorised (except for exceptional circumstances) and may lead to you receiving a fine or legal action being taken against you.

Reception Application

If your child was born between 1st September 2020 and 31st August 2021, they will be able to start school in September 2025.

Applications for reception places in September 2025 open at 9:00am on 1st October 2024.

The closing date is at 11:59pm on 15 January 2025.

Applications received after the statutory closing date (15 January 2025) for primary school will only be considered after applications received on time have been processed.

Information to support parent/carers can be found on the council website:

[Apply online - changes of preferences | Apply for reception class or primary school | Birmingham City Council](#)

If you need help completing the application, please speak to the school office to arrange an appointment.

Year 6 Secondary School Application

Applications are now open for current Year 6 children to apply to transfer to secondary school in September 2025.

Parents/carers can apply up to 11.59 pm on 31 October 2024.

Applications received after the closing date are treated as 'late applications' and less likely to be offered one of their preferred schools.

Information to support parent/carers can be found on the council website:

https://www.birmingham.gov.uk/info/20119/school_admissions/1778/secondary_school_year_7_admissions/1

We recommend that parents/carers use all of their six preferences to maximise their chances of getting a place at one of the schools that they prefer.

If you need help completing the application, please speak to the school office to arrange an appointment.

Stay and Play Sessions

Good News! Our Stay and Play sessions will be resuming after the half term holidays!

If you have a child up to the age of 5, bring them along every Friday from 2.00pm-3.00pm where they can take part in fun educational games and activities.

This will also be a great opportunity for you to make some new friends with parents within the community and have some adult interaction time.

**Sessions start from
Friday 15th November 2024**

Dates For Your Diary

25.10.2024 – Break up for Half Term

**28.10.24 – 01.11.24 – Half Term Holidays -
School is closed to all pupils**

**31.10.24 – Secondary School Application
Deadline**

**04.11.24 – School re-opens for all pupils at
8.45am**

08.11.24 – Year 6 Parent Workshop

23.12.24 – 03.01.25 – Christmas Holidays

**15.01.25 – Reception Place Application
Deadline**

Attendance

Children who have 100% attendance for the whole year and have not taken more than the one authorised day for religious observance are being treated to a day out at the beach. Letters have been sent out to those children. If you have not received a letter and believe you should have, please see Miss Stringer or Mrs Hussain

Speak to Miss Stringer or Mrs Hussain if you need help with attendance.