

Springfield Primary Academy

Inspiring Futures: Making Memories
Learning Creatively with:
High Expectations. Integrity. Respect. Resilience. Determination.



Induction Pack

Welcome to Springfield Primary Academy, where all stars shine.

The future for Springfield Primary Academy and our children is incredibly bright. We provide our children with an education that will lay the foundations for successful learning and development throughout their school career and in later life. Within an environment that values people, hard-work, resilience, humility and respect, we aim for our students to leave us fully prepared for their next adventure. To achieve this, we expect the very highest of standards in everything we do. It is our expectation that staff and students are the very best that they can be, every single day.

In this induction pack you will be given a brief introduction about the school structure and where further information can be found. For more information and updates please regularly visit our school website:

www.springfieldacademy.org.uk

Office Opening Times and Contact Details.

The school office is open from 8.00am to 4.00pm. During these times, the administration staff will be happy to assist with any queries. Our school contact details are as follows:

Springfield Primary Academy
Springfield Road
Moseley
Birmingham
B13 9NY

Tel: 0121 464 3618

Email: enquiry@springfieldacademy.org.uk

Website: www.springfieldacademy.org.uk

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School Times

The school day starts at 8.45am for all pupils.

Nursery & Reception finish at 3:10pm.

Years 1 to 6 finish at 3:15pm.

Doors close at 8.55am – Any children who arrive after 8.55am will need to register at the school office, at the main entrance.

School Staff

Acting Head of School: Miss H. Gibson

Deputy Head Teacher: Miss B. Kular-Gill

Assistant Head Teacher: Mrs M. Dhani- Ali

Pastoral Manager: Miss M. Stringer

School Meals

Our children have a choice of a hot school meal, a packed lunch or going home for their lunch. The current daily price for a school meal is £2.40 for pupils in Years 3 – 6. Daily meals for Nursery pupils is £2.00. If you feel you may be entitled to free school meals, please speak to a member of our school office who will be able to assist you. Children in Reception, Year 1 and Year 2 are automatically eligible for Universal Infant Free School Meals (UIFSM).

A menu of our school meals can be accessed on our website.

Springfield encourages our children to eat a healthy and balanced diet and encourages parents to ensure children having a packed lunch have a balanced lunch too. If you need any further information or tips on meal preparations, please speak to a member of the Pastoral Team who will be more than happy to help.

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School Uniform

The wearing of uniform contributes to a sense of belonging and encourages high standards of discipline and expectations.

Boys:

- Grey or black trousers (or shorts for summer)
- White shirt or white polo shirt, tucked in
- Green jumper or sweatshirt, preferably with the Springfield logo
- Sensible, smart and plain black school shoes – no trainers
- Plain black, grey or white socks

Girls:

- Grey or black skirt, trousers or pinafore
- White blouse, shirt or white polo shirt
- Grey or black shorts for summer or a green and white summer dress
- Green cardigan, jumper or sweatshirt, preferably with the Springfield logo
- Sensible, smart and plain black school shoes – no trainers
- Plain black, grey or white socks or tights
- Green, black or grey headscarf (if required to be worn for religious observance)

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School Uniform continued:

PE Kit:

- White T-shirt and black jogging bottoms (during the winter, children may wear plain black shorts)
- Black pumps or trainers for outdoor PE.

Pupils are required to wear their full PE kit to school on the day that they have PE. Please ensure your child is wearing their school jumper or cardigan on top of their PE kit.

Pupils in Nursery and Reception do not require a PE kit.

The nearest uniform store is Mansuri School wear located on Stratford Road, B11 4BP – 0121 778 2787

PE times this academic year:

Monday: Year 4 & Year 6

Tuesday: Year 2 & Year 3

Wednesday: Year 5 & Year 1

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Attendance

Springfield Primary Academy are working in partnership with parents to improve school attendance. We would like to congratulate the many parents who make sure their children attend school regularly and on time.

It is the Parents legal responsibility to ensure their children receive appropriate education. Failing to send your child to school regularly without good reason is a criminal offence. Absence disrupts the education of the individual pupil and the whole class. Children that do not attend regularly:

- Do not achieve well in exams
- Find it difficult to maintain friendships
- Are more likely to become involved in crime
- Miss out on opportunities in further education and the world of work

For full details on our attendance message to parents please visit our website, where you will also be able to access the following policies and documents:

- Behaviour policy
- Curriculum
- SEND policy
- Equalities policy
- Safeguarding policy
- Structure of the day document
- Anti-bullying policy
- Homework policy
- Sport funding document
- Pupil premium document
- Complaints procedure document

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Safeguarding Team

Springfield Primary Academy is committed to the highest standard in protecting and safeguarding the children entrusted to our care. Our school will support all children by:

- ✓ Promoting a caring, safe and positive environment
- ✓ Encouraging self- esteem and self-assertiveness
- ✓ Effectively tackling bullying and harassment

Our Safeguarding team are:

Safeguarding Lead:

- ❖ Mrs B. Kular-Gill – Deputy Head Teacher

Designated Safeguarding Lead (DSL's):

- ❖ Miss M. Stringer - Pastoral Manager
- ❖ Miss H. Gibson – Acting Head of School
- ❖ Mrs M. Dhani- Ali - Assistant Head Teacher
- ❖ Mrs M. Hussain – Family Support Worker
- ❖ Miss S. Chohan – Office Coordinator

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